

Field Trip/Activity Request and Planning Packet continued

ACTIVITY OR FIELD TRIP
London Parade and Gala Concert

SCHOOL NUMBER
0151

CHAPERONES

All groups going on field trips are required to have sufficient chaperones to ensure each student's safety and to meet the student's personal health and security needs. All chaperones must have a completed and approved School Volunteer On-Line Application on record at the school prior to the event (see the School Volunteer Coordinator). Provide a description of circumstances or times that the students will NOT be supervised by school staff or parents although adult supervisors will be present. (EXAMPLE: When students are on the rides at Disney World they will be treated and will be subject to the same level of supervision by the Disney World staff as any other visitor.) If this request is approved provide a list of all chaperones and their telephone numbers to the principal.

Provide an estimate of the following:

Number of chaperones:	Male	TBA	Female	TBA	TOTAL	0
Number of student participating:	Male	TBA	Female	TBA	TOTAL	0
Number of student not participating:	Male	TBA	Female	TBA	TOTAL	0

TRANSPORTATION

Each person transporting the students in a private vehicle must show proof of current automobile liability insurance to the school supervisor and upon request to the parents/guardians of the student traveling in the vehicle. Volunteer drivers are required to carry minimum insurance requirements as specified by FL Statute 627.738. All volunteer drivers must have a completed and approved School Volunteer On-Line Application on record at the school prior to the event (see the School Volunteer Coordinator). The school must obtain a copy of each driver's auto insurance card and license before the event.

Method of transportation Airlines & Charter Bus

If applicable, provide number of vehicles required: Care/vans _____ Buses 3 Other transportation Air

OTHER CONSIDERATIONS

Indicate the number of other staff that may be required:

Custodian(s) 0 Substitute teacher(s) 0
School Police 0 Other 0 (specify) n/a

If the following items are required describe the items and indicate who will provide them:

Equipment none
Clean up none
Meals/snacks none

MANDATORY SIGNATURES

[Signature] 11/22/05
SIGNATURE OF PERSON COMPLETING FORM DATE

Ernest G. Brown 23428
PRINT NAME PX

Principal approval is required for ALL field trips/activities. Send a copy of all out-of-county field trip requests to the Area office.

[Signature] 12/22/05
SIGNATURE OF PRINCIPAL DATE

OUT-OF-COUNTY, OUT-OF-STATE OR OUT-OF-COUNTRY APPROVALS

Area Superintendent approval is required for trips other than within the county. The Chief Academic Officer must approve trips outside the state. Trips outside the continental United States require School Board approval.

[Signature] 9-6-06
SIGNATURE OF AREA SUPERINTENDENT (required for out-of-county) DATE

[Signature] 9.6.06
SIGNATURE OF CHIEF ACADEMIC OFFICER (required for out-of-state) DATE

SIGNATURE OF SUPERINTENDENT OR BOARD CHAIR (required for out-of-country) DATE